

# THINK BEFORE YOU SHRED!

## Shred only documents with sensitive information!

Shredding shortens paper fibres – recycling whole pieces keeps the fibres long, strong, and ready to be made into new paper. Improve recycling by putting non-sensitive papers straight in the recycling bin. It's easy!

**NO**  
(don't shred it)



**YES**  
(shred it)



**Thanks!**

